



Belcarra Day Camp Counselor

Job Title:	<i>Belcarra Day Camp Counselor</i>
Job Duration:	<i>June 24, 2019 to August 25, 2019</i>
Job Hours:	<i>Full-Time/ Day Camp Hours</i>
Reports To:	<i>Belcarra Coordinator</i>

Job Purpose

The Belcarra Day Camp Group Counselor provides care, supervision and program facilitation for their assigned campers in each weekly session.

Duties and Responsibilities

Staff Training

- To participate in 100% of pre-season staff training
- To read, know and practice the information covered in the "Policies & Procedures" section of manual. (Failure to comply with this information could result in discipline including dismissal.)
- To submit a detailed medical, application, criminal record search forms and employee agreement to the Summer Camp and Outdoor Education Director no later than June 24.

Camper Group Leadership

- To be responsible for the safety and well-being of the children assigned to you. This includes administering first aid and completing first aid/unusual occurrence.
- To develop enjoyable and stimulating programs for your group using the resources of the camp and the outdoor environment. This includes preparation (in writing) of a weekly program plan.
- To encourage the development of each camper in your group and to stimulate the campers' social development as members of a group.
- To introduce and stimulate your group's awareness of the outdoors and to encourage sound environmental practices in the use of outdoor facilities.
- To further develop each camper's skills in those areas that you are proficient and that the camp deems valuable. Use resource staff whenever you feel necessary.
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- To keep the Counselor Coordinator informed as to the location and nature of your daily program.
- To be punctual and enthusiastic in carrying out the camp routines.

- To keep an accurate attendance record of all your campers.
- To assist with final clean up tasks after campers have gone home.

Other Duties

- Belcarra Day Camp Counselors may be asked to assist in duties not listed above. Sasamat Outdoor Centre expects the support of all staff members fulfilling objectives that may not be specific to this position.

Qualifications

Specialized Knowledge and Certification

- Current Standard First Aid and CPR-C
- Cleared Criminal Record Check
- Current RCABC Advanced Solo/Tandem Canoe Certification

Additional qualifications considered an asset

- Bronze Cross or NLS (Pool, Waterpark or Waterfront)
- Valid Class 4 driver's license
- Wilderness First Aid
- High Five
- Food Safe

Skills

- Strong interpersonal and communication skills
- Ability to work independently and exercise initiative
- Ability to work with a wide variety of ages and demographic groups
- Ability to take charge and motivate others
- Ability to observe/assess camper behaviour, enforce safety regulations & emergency procedures, & apply appropriate behaviour-management techniques

Experience

- A background working with children
- Participation in applicable leadership programs or related experiences
- A background working in the outdoors

Working Conditions

- Requires working in an outdoor environment in all weather conditions
- May require working with difficult clients
- May require some weekend work

Physical Requirements

- Physical ability to provide active care, programming and supervision of campers 5 days a week for the duration of summer