



Out-Trip Leader

Job Title:	<i>Out-trip Leader</i>
Job Duration:	<i>June 17, 2019 to August 25, 2019</i>
Job Hours:	<i>Full-time / Resident Camp Hours</i>
Salary Band:	<i>(Based on Qualifications & Experience)</i>
Reports To:	<i>Summer Camp & Outdoor Education Director</i>

Job Purpose

The Out-trip Leader will co-lead a group of ten youth (ages 14-16 years old) on Voyageur or Ridgerunner backcountry wilderness hiking and canoeing trips. Trips will either be one week or two weeks in length, and will travel to Garibaldi Provincial Park, Say Nuth Khaw Yum Provincial Park and Stave Lake. Trip leaders will prepare for the out-trip with their co-tripper, youth participants and program coordinator. Trip Leaders will guide a safe and exciting out-trip, setting clear, appropriate expectations and boundaries for youth participants. Trip Leaders will encourage responsibility and leadership, and ensure a positive wilderness experience that meets the standards set by Sasamat Outdoor Centre of leave no trace camping.

Ridgerunner Trips: Are backpacking wilderness trips in Garibaldi Provincial Park, trips cycle in and out on a bi-yearly schedule. Offerings include 5 day and 9 day backcountry hiking trips.

Voyageur Trips: Are canoeing wilderness trips on Indian Arm in Say Nuth Khaw Yum Park and on Stave Lake, trips cycle in and out on a bi-yearly schedule. Offerings include a 5 day (Indian Arm) and a 9 day (Stave Lake) canoe trip.

Duties and Responsibilities

Staff Training

- To participate in 100% of pre-season staff training
- To know and practice the information covered in the "Policies & Procedures" section of manual. (Failure to comply could result in discipline including dismissal.)
- To submit a detailed medical, application, criminal record search forms and employee agreement to the Summer Camp and Outdoor Education Director no later than June 24.

Camper Group Leadership

- To be responsible 24 hours a day for the safety and well-being participants assigned to you by the Resident Camp Coordinators, during the camp hours. This includes administering first aid and completing first aid/unusual occurrence forms, submitting to supervisor on the day.



- To develop enjoyable/stimulating programs for your group on trip, using available resources with care to safety/risk in the wilderness environment.
- To encourage the development of each participant and to stimulate the camper's social development as a member of the group, with particular focus on encouraging/fostering elements of leadership.
- To introduce and stimulate the participant's awareness of the outdoors and to encourage sound environmental practices by expecting and demonstrating responsibility, and upholding the standards of "leave-no-trace" camping in the outdoors.
- To further develop participant's skills in those areas that you are proficient and that the camp deems valuable - e.g. canoeing, cooking, orienteering with regards to trip, leadership, leave-no-trace camping, etc. Use coordinator and resource staff whenever necessary.
- Ensure that participants know and understand the risks associated with out-tripping, understand emergency procedures and understand how to use relevant safety equipment – e.g. Satellite Telephone, S.P.O.T. Device, Radio, Compass.
- Ensure camper participation in the planning and execution of out-trip - this includes: pre-trip planning of route and way-points; a functional understanding of maps, compass orientation, safe canoe travel & packing; confidence in back-country cooking, leave-no-trace methods of camping; and safety.
- To keep the Program Coordinator informed as to the nature of your program, trip-planning process and details.
- To be punctual and enthusiastic in carrying out the camp routines.
- To keep an accurate attendance record of all participants as well as maintain an active trip log while away from site.
- Ensure awareness of medications, food restrictions and dietary concerns using appropriate documentation where required.
- Ensure ALL medications for staff and campers are packed safely for trip; administer as prescribed; keep accurate records.
- Prior to session, prepare menu plan with consideration to the dietary and medical restrictions of staff and campers. Liaise with kitchen and place trip-food order no less than one week prior to out-trip.
- Prior to session, check/set-up, pack and keep record of ALL trip supplies. Prior to leaving on out-trip, re-check supplies with the involvement of campers ensuring collective group knowledge and confidence in equipment. Clean, properly store and manage out-trip supplies upon return.



- To follow up with Program Coordinator upon returning from trip.
- To assist with final clean up tasks after campers have gone home.

Other Duties

- Ridgerunner Trip Leaders may be asked to assist in duties not listed above. Sasamat Outdoor Centre expects the support of all staff members fulfilling objectives that may not be specific to this position.

Qualifications

Education

- Post secondary education

Specialized Knowledge and Certification

- Current Wilderness First Aid Certification (40hrs)
- Class 4 Driver's License an Asset
- Cleared Criminal Record Check
- Current RCABC Advanced Solo/Tandem Canoe Certification
- Current Bronze Cross Certification
- Food Safe

Additional qualifications considered an asset

- NLS (Pool, Waterpark or Waterfront)
- High Five

Skills

- Strong interpersonal and communication skills
- Confidence leading and teaching in a back-country wilderness setting
- Ability to work independently and exercise initiative
- Ability to work with a wide variety of ages and demographic groups
- Ability to motivate others appropriately, inspire action and take charge when necessary
- Ability to observe and assess camper behaviour, enforce safety regulations and emergency procedures, and apply appropriate behaviour-management techniques

Experience

- Experience leading youth wilderness trips
- A background working in the backcountry
- A background working with youth in residential summer camp programs
- Participation in applicable leadership tripping programs or related experiences

Working Conditions

- A resident role that requires the applicant to live on-site for the duration of employment (weekends excluded).
- Requires working in an outdoor environment in all weather conditions

SOC Out-Trip Leader



- Requires the application of Sasamat Outdoor Centre standards away from site
- May require working with difficult clients
- May require some weekend work

Physical Requirements

- Physical ability to provide active care, programming and supervision of campers for the duration of the program periods, particularly in back-country/ remote wilderness