



## Sasamite Nature Club Instructor

<b>Job Title:</b>	<b><i>Sasamite Nature Club Instructor</i></b>
<b>Job Duration:</b>	<i>June 24, 2019 to August 25, 2019</i>
<b>Job Hours:</b>	<i>Full-time / Day Camp Hours</i>
<b>Reports To:</b>	<b><i>Sasamite Lead Instructor</i></b>

### Job Purpose

Instructors for the Sasamite Nature Club will provide care, supervision and program facilitation for their assigned campers in each weekly session. As the program is designed specifically for 4-5 year olds, staff will understand the needs of this age group and adjust their counseling style, risk management/supervision and program accordingly.

The Sasamite Nature Club Instructor will assist in facilitating Before & After Care programs. Sasamite staff will operate this program on a rotating basis, and be responsible for campers well-being and safety.

### Duties and Responsibilities

#### Staff Training

- To participate in 100% of pre-season staff training
- To read, know and practice the information covered in the "Policies & Procedures" section of manual. (Failure to comply with this information could result in discipline including dismissal.)
- To submit a detailed medical, application, criminal record search forms and employee agreement to the Summer Camp and Outdoor Education Director no later than June 24.

#### Camper Group Leadership

- To be responsible for the safety and well-being of the children, assigned to you by the Administrative Coordinator. This includes administering first aid and completing first aid/unusual occurrence.
- To develop enjoyable and stimulating programs for your group using the resources of the camp and the outdoor environment. This includes preparation (in writing) of a weekly program plan/schedule.
- To encourage the development of each camper in your group and to stimulate the campers' social development as members of a group and in their individual connection with nature.

- To introduce and stimulate your group's awareness of the outdoors and to encourage sound environmental practices in the use of outdoor facilities.
- To further develop each camper's emotional & physical comfort within nature, building on a sense of wonder & empathy in the natural world and the creatures in it. This will be done through effective programming structured to focus on emersion & imagination.
- To keep the Counselor Coordinator informed as to the location and nature of your daily program.
- To be punctual and enthusiastic in carrying out the camp routines.
- To keep an accurate attendance record of all your campers.
- To assist with final clean up tasks after campers have gone home.
- To facilitate basic programs for Before & After Care on a rotating basis, and to supervise all campers present ensuring safety and well-being.

#### **Other Duties**

- Sasamite Nature Club Instructors may be asked to assist in duties not listed above. Sasamat Outdoor Centre expects the support of all staff members fulfilling objectives that may not be specific to this position.

### **Qualifications**

#### **Specialized Knowledge and Certification**

- Current Standard First Aid and CPR-C
- Cleared Criminal Record Check

#### **Skills**

- Strong interpersonal and communication skills
- Ability to work independently and exercise initiative
- Ability to work with a wide variety of ages and demographic groups
- Ability to take charge and motivate others
- Ability to observe/assess camper behaviour, enforce safety regulations & emergency procedures, & apply appropriate behaviour-management techniques

#### **Experience**

- A background working with children
- Participation in applicable leadership programs or related experiences
- A background working in the outdoors

### **Working Conditions**

- Requires working in an outdoor environment in all weather conditions
- May require working with difficult clients
- May require some weekend work

## **Physical Requirements**

- Physical ability to provide active care, programming and supervision of campers 5 days a week for the duration of summer