

Out-Trip Leader (Ridgerunners)

Job Title:	<i>Out-trip Leader</i>
Job Duration:	<i>June 17, 2024 to August 26, 2024</i>
Job Hours:	<i>Full-time / Resident Camp Hours</i>
Salary Band:	<ul style="list-style-type: none">• <i>Hourly training rate \$20.23</i>• <i>Overnight / Daily Rate 161.84</i>• <i>8253.84 / Total Seasonal Contract Including Training Dates Plus 4% Vacation Pay</i>
Reports To:	<i>Summer Camp & Outdoor Education Director</i>

Job Purpose

The Out-trip Leader will co-lead a group of ten youth (ages 13-15 years old) on Sasamat's Ridgerunner backcountry wilderness hiking trips.

The Ridgerunner program brings participants together with their instructors for a 6-day program starting on Sunday and ending the following Friday. Actual time on trip is from Monday to Friday and covers a 5-day (4-night) in and out style hiking trip along the Hudson Bay Company Heritage Trail In BC.

Trip leaders will prepare for the out-trip with their co-tripper and youth participants. Trip Leaders will guide a safe and exciting out-trip, setting clear, appropriate expectations and boundaries for youth participants. Trip Leaders will encourage responsibility and leadership, and ensure a positive wilderness experience that meets the standards set by Sasamat Outdoor Centre of leave no trace camping.

Summer Camp 2024 Training

- Trip Scout Training Week (June 17 – 21, 2024)
- Summer staff training week (June 24th – 28th, 2024)
- Policy and procedure training (April 20th, 2024) *Online
- RCABC course days:
 - Level 1 – April 27th, 2024
 - Level 2 – May 5th, 2024
 - Level 3 – May 11, 2024
 - Level – May 18th, 2024

SASAMAT OUTDOOR CENTRE

3302 Senkler Rd, Belcarra, BC, V3H 4S3

www.sasamat.org, info@sasamat.org

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2024 Summer Trip Schedule

Route Scout: June 17 – 21

Full Staff Training: June 24 – 28

Program 1: June 30 – July 5

Program 2: July 7 – July 12

Program 3: July 14 – 19

Program 4: July 28 – Aug 2

Program 5: Aug 11-16

Program 6: Aug 18 – 23

Duties and Responsibilities

Staff Training

- To participate in 100% of pre-season staff training
- To know and practice the information covered in the "Policies & Procedures" section of Sasamat's Staff manual.
- To submit a detailed medical, application, criminal record search forms and employee agreement to the Summer Camp and Outdoor Education Director before the start of staff training.

Camper Group Leadership

- To be responsible 24 hours a day for the safety and well-being participants assigned to you during program hours. This includes administering first aid and completing first aid/near miss forms, submitting Sasamat's main office.
- To develop enjoyable/stimulating programs for your group on trip, using available resources with care to safety/risk in the wilderness environment.
- To encourage the development of each participant and to stimulate the camper's social development as a member of the group, with particular focus on encouraging/fostering elements of leadership.
- To introduce and stimulate the participant's awareness of the outdoors and to encourage sound environmental practices by expecting and demonstrating responsibility, and upholding the standards of "leave-no-trace" camping in the outdoors.
- To further develop participant's skills in those areas that you are proficient and that the camp deems valuable - e.g. canoeing, cooking, orienteering with regards to trip, leadership, leave-no-trace camping, etc.
- Ensure that participants know and understand the risks associated with out-tripping, understand emergency procedures and understand how to use relevant safety equipment – e.g. Satellite Telephone, S.P.O.T. Device, Radio, Compass.
- Ensure camper participation in the planning and execution of out-trip - this includes: Showing participants the route, menu, and camping equipment that will be in the

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program.

- To be punctual and enthusiastic in carrying out the camp routines.
- To keep an accurate attendance record of all participants as well as maintain an active trip log while away from site.
- Ensure awareness of medications, food restrictions and dietary concerns using appropriate documentation where required.
- Ensure ALL medications for staff and campers are packed safely for trip; administer as prescribed; keep accurate records.
- Prior to trip, review menu plans and menu options. Provide a detailed menu for menu changes or meal changes to the Summer Camp Director if you would like to have it on trip.
- Prior to session, check/set-up, pack and keep record of ALL trip supplies. Prior to leaving on out-trip, re-check supplies with the involvement of campers ensuring collective group knowledge and confidence in equipment. Clean, properly store and manage out-trip supplies upon return.
- Debrief with Summer Camp Director upon groups return from trip.
- To provide thoughtful daily group debriefs and reflections while on trip.
- To assist with final clean up tasks after campers have gone home.

Other Duties

- Ridgerunner Trip Leaders may be asked to assist in duties not listed above. Sasamat Outdoor Centre expects the support of all staff members fulfilling objectives that may not be specific to this position.

Qualifications

Education

- Post secondary education

Mandatory Certifications and Requirements

- Current Wilderness First Responder Certification (80hrs)
- Cleared Criminal Record Check

Additional qualifications considered an asset

- NLS (Pool, Waterpark or Waterfront)
- High Five
- Class 4 Driver's License an Asset
- Current RCABC Advanced Solo/Tandem Canoe Certification or equivalent canoe experience.
- Food Safe

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- Current Bronze Cross Certification
- Relevant backcountry or guiding experience / certifications

Skills

- Strong interpersonal and communication skills
- Confidence leading and teaching in a back-country wilderness setting
- Ability to work independently and exercise initiative
- Ability to work with a wide variety of ages and demographic groups
- Ability to motivate others appropriately, inspire action and take charge when necessary
- Ability to observe and assess camper behaviour, enforce safety regulations and emergency procedures, and apply appropriate behaviour-management techniques

Experience

- Experience leading youth wilderness trips
- A background working in the backcountry
- A background working with youth in residential summer camp programs
- Participation in applicable leadership tripping programs or related experiences

Working Conditions

- An overnight role that requires the applicant to live on-site for the duration of employment (weekends and scheduled time off excluded).
- Requires working in an outdoor environment in all weather conditions in remote settings
- Requires the application of Sasamat Outdoor Centre standards away from site
- May require working with difficult participants
- May require some weekend work (Sunday trip prep day)

Physical Requirements

- Physical ability to provide active care, programming and supervision of campers for the duration of the program periods, particularly in back-country/ remote wilderness

Signature: _____

Date: _____