



Weekend Custodian Job Description

Job Title:	<i>Weekend Custodian</i>
Job Duration:	<i>March to October 2024</i>
Job Hours:	<i>Saturday & Sunday, 4-8 hours per day</i>
Job Wage:	<i>ANHBC Band OF1 Step 4: \$21.38/hour.</i>
Reports To:	<i>Facility Manager</i>

Job Purpose

Under the direction of the Facility Manager, this position is responsible for performing janitorial duties for buildings and related areas, and maintenance of the property grounds.

Duties and Responsibilities

Daily Job Responsibilities

- Vacuuming carpets, sweeping and mopping floors.
- Clean and sanitize washrooms
- Restock supplies in washrooms and common area
- Empty all trash cans, clean receptacles as necessary
- Cleaning windowsills, windows and base board heaters
- Main janitor closets in a safe, clean and operable condition
- Proper labeling, dilution and use of all chemicals
- Wearing proper person protective equipment at all times
- General maintenance of grounds, water plants, cut grass, power wash
- Other routine maintenance duties as assigned.

Qualifications

Specialized Knowledge and Certification

- Good communication and interpersonal skills.
- Ability to follow oral and written instructions.
- Ability to prioritize multiple tasks.
- Ability to work effectively with a team or independently as needed.
- Basic knowledge of cleaning products and techniques, or willingness to learn.

Working Conditions

- Requires working both indoors and outdoors in all weather conditions.
- May require some weekend work.

Physical Requirements

- This work requires walking, standing, bending and carrying items weighing less than 50 pounds. Moving items over 50 pounds utilizes a team lift.

Diversity and Inclusion Statement

Association of Neighbourhood Houses of BC (ANHBC) is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family.

For more information about Sasamat Outdoor Center visit <https://www.sasamat.org> and ANHBC, visit www.anhbc.org.

We thank and acknowledge all applicants and will proactively contact those selected for interviews.

ANHBC Member Houses:

Alex NH, Cedar Cottage NH, Frog Hollow NH, Gordon NH, Kitsilano NH, Marpole NH, Mount Pleasant NH, South Vancouver NH and Sasamat Outdoor Center